

DIRECTORS:

Adam Wilson, Chairman
Zac Ketron, Vice-Chairman
Gary Breeding, Treasurer
Scott Jesse
Mike Altizer

ASSOCIATE DIRECTORS:

Linda Hubbard
Bill Worrell



Clinch Valley Soil and Water
Conservation District

140 Highland Drive, Suite 4 Lebanon,
VA 24266

Phone: (276) 415-3526

www.cvsxcd.org

We work with the people who work the land.

**Clinch Valley Soil and Water Conservation District
Board Meeting Minutes
July 24th, 2018; USDA Service Center**

BOARD MEMBERS

Adam Wilson, Chair
Zac Ketron, Vice Chair
Gary Breeding, Treasurer
Mike Altizer, Director
Scott Jesse, Director
Bill Worrell, Associate Director
Linda Hubbard, Associate Director (Not Present)

STAFF

Andrew Gilmer, District Manager
Brandon Blevins, Conservation Specialist
Siobhan Nishida, Education Specialist, (Not Present)
Trevor Hackney, Summer GIS Intern

AGENCY PERSONNEL PRESENT

Wess Stanley, NRCS
Dr. Angela Ball, DCR

ATTENDANCE FROM THE PUBLIC

None Present.

CALL MEETING TO ORDER: Chairman Adam Wilson called the July 2018 Clinch Valley Soil and Water Conservation District (SWCD) Board of Directors' meeting to order at 12:30 pm.

ADDITIONS TO THE AGENDA: Associate Director Nomination. Annual Assessment.

APPROVAL OF June 2018 BOARD MEETING MINUTES: The *June 12, 2018 Board Meeting Minutes* were presented for review and approval. A motion was made by Zac Ketron to approve the *June 12, 2018 Board Meeting Minutes*. The motion was properly seconded by Gary Breeding and the motion carried.

REVIEW, RECEIVE AND FILE THE TREASURER'S REPORT: The *Treasurer's Report as of June 30th 2018* was presented to the board for review. Discussion. A motion was made by Zac Ketron to receive and file the *Treasurer's Report*. The motion was properly seconded by Mike Altizer and the motion carried.

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UNFINISHED BUSINESS:

2018 Verification Update: Mr. Joe Kendrick

Discussion about status. The Board decided to allow Mr. Kendrick until September 1st to repair buffers that were originally put in place. A motion was made by Zac Ketron to give Joe Kendrick until September 1st. The motion was properly seconded by Gary Breeding and the motion carried.

Return Funds to DCR

Angie Ball reviews with the Board the FY18 Cash On-Hand Balance Report. Per this report, the following unobligated cost-share funds are to be returned to DCR:

2017 OCB SL-6 Earmark = \$77,347.38

2017 OCB VACS = \$2,910.70

2018 OCB VACS = \$25,027.50

2018 SR CREP (SB) = \$0.91

NEW BUSINESS:

FY 2019 Grant Agreement Approvals

The DCR Admin and Ops Grant Agreement was reviewed and discussed. A motion was made by Mike Altizer to approve the DCR Admin and Ops Grant Agreement. The motion was properly seconded by Gary Breeding and the motion carried.

The Cost-Share and Technical Assistance was reviewed and discussed. A motion was made by Zac Ketron to approve the cost-share and tax approval. The motion was seconded by Mike Altizer and the motion carried.

Camryn Cook - Rain Barrel Presentation

Camryn Cook delivered a presentation on a proposed rain barrel project at the Russell County Fair. This system will be utilized for watering the newly constructed rain garden during periods of little/no rainfall.

2018 Project Tax Credit Approval

Due to a potential conflict of interest, Mr. Adam Wilson leaves the room prior to discussion regarding this agenda item. Zac Ketron assumes the Chairman position. The proposed tax credit is discussed. A motion was made by Mike Altizer to approve a CY 2018 tax credit in the amount of \$7,277.27 for Contract # 25-18-0020. The motion was properly seconded by Gary Breeding and the motion carried. Mr. Wilson then returned to the meeting and resumed Chairman position.

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PY 2019 Priority and Secondary Considerations

Brandon Blevins informs the board about the PY 2019 Priority and Secondary Considerations. Discussion. The motion was made by Mike Altizer to approve the PY 2019 Priority and Secondary Consideration. The motion was properly seconded by Zac Ketron and the motion carried.

Dedicated Reserves:

Andrew Gilmer informs the board that per grant agreement, SWCD is allowed to retain 6 months of operating funds and any amount over 6 months must be dedicated to a specific purpose. As of 06/30/18, there is a \$75,000 remaining balance. This amount is less than the 6-month operations amount of \$110,000; therefore, no action is required to dedicate the \$75,000 to a specific purpose.

Vehicle Purchase:

Brandon Blevins provided the board a list of vehicle bids received for the district to purchase a vehicle. The Board determined that a vehicle should be purchased through a local dealership. The board authorized Brandon Blevins to proceed with purchasing a vehicle for the budgeted amount of \$30,000. The motion was made by Zac Ketron to purchase a vehicle. The motion was properly seconded by Mike Altizer and the motion carried.

At-Large Director Appointments:

Mike Altizer stated that he was not interested in continuing the At-Large Director appointment. The Board discussed people who could be considered for the At-Large Director appointment.

Associate Director Appointment:

A motion was made by Mike Altizer to appoint Kelly Gilmer as an associate director to the board. The motion was properly seconded by Zac Ketron and the motion carried.

CWFA Nominations

Clean Water Farm Award nominations were discussed and will be decided at a later date.

REPORTS FROM COOPERATING AGENCIES:

Conservation District Coordinator, Dr. Angela Ball:

Angie reviewed the July 2018 CDC Report with the Board: See attachment A.

NRCs District Conservationist, Wess Stanley:

Wess informed the board of NRCS's plan of streamlining changes to the ranking process.

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CVSWCD District Manager, Andrew Gilmer:

Andrew informed the board of the Nutrient Management courses that he and Brandon Blevins are taking to become certified Nutrient Management Planners. He also updated the board on the progress that has been made on the presentation for Clyde Cristman at the Southeast NACD Conference. The board was also updated about the GPS System being used for project planning.

CVSWCD Conservation Specialist, Brandon Blevins:

Brandon thanked the board for allowing him to attend the Youth Conservation Camp in previous weeks. He also informed the board about some erosion and sediment control plan updates. The proposed livestock market located in Hansonville, VA is readily approaching approval, and a new gymnastic facility Positively Gymnastics ESC Plan is being reviewed.

Ag Extension, Scott Jessee:

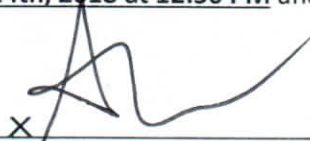
Scott Jessee informed the board about the Russell County 4H Camp. Further Discussion.

DATES TO REMEMBER:

- 3RD Thursday of Every Month: NRCS In-Service Dates

ADJOURN:

Zac Ketron made a motion to adjourn at 2:30 PM and the motion was properly seconded by Mike Altizer. The next Clinch Valley SWCD Board of Directors meeting was scheduled to take place on **August 14th, 2018 at 12:30 PM** and be held at the Lebanon USDA Service Center.


X
Adam Wilson
Chairman

Prepared By:

Trevor Hackney, CVSWCD Summer Intern