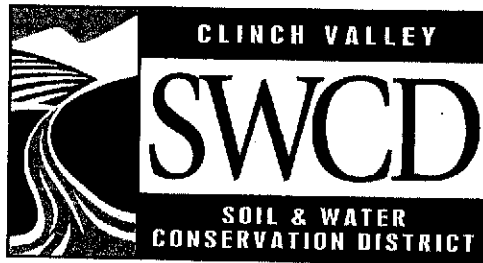


DIRECTORS:

Adam Wilson, Chairman
Zac Ketron, Vice-Chairman
Gary Breeding, Treasurer
Scott Jessee
Mike Altizer

ASSOCIATE DIRECTORS:

Linda Hubbard
Bill Worrell
Kelly Gilmer



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Conservation District

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Clinch Valley Soil and Water Conservation District
Board Meeting Minutes
August 14th, 2018; USDA Service Center

BOARD MEMBERS

Adam Wilson, Chair
Zac Ketron, Vice Chair
Gary Breeding, Treasurer (not present)
Mike Altizer, Director
Scott Jessee, Director
Bill Worrell, Associate Director
Kelly Gilmer, Associate Director
Linda Hubbard, Associate Director (Not Present)

STAFF

Andrew Gilmer, District Manager
Brandon Blevins, Conservation Specialist
Siobhan Nishida, Education Specialist
Trevor Hackney, Summer GIS Intern (not present)

AGENCY PERSONNEL PRESENT

Wess Stanley, NRCS
Dr. Angela Ball, DCR

ATTENDANCE FROM THE PUBLIC

None Present.

CALL MEETING TO ORDER: Chairman Adam Wilson called the August 2018 Clinch Valley Soil and Water Conservation District (SWCD) Board of Directors meeting to order at 12:30 pm. Adam also welcomes Kelly Gilmer as an Associate Director to the board.

ADDITIONS TO THE AGENDA: Request for Approval of Crep Renewals. Request for the Approval of funding for a computer for the District's A.R. sand table.

APPROVAL OF June 2018 BOARD MEETING MINUTES: The July 24, 2018 Board Meeting Minutes were presented for review and approval. A motion was made by Zac Ketron to approve the July 24, 2018 Board Meeting Minutes. The motion was properly seconded by Mike Altizer and the motion carried.

REVIEW, RECEIVE AND FILE THE TREASURER'S REPORT and 4th Quarter Attachment E: The Treasurer's Report as of June 30th 2018 as well as the 4th Quarter Attachment E was presented to the board for review. Discussion. A motion was made by Zac Ketron to receive and file the Treasurer's Report and Attachment E. The motion was properly seconded by Mike Altizer and the motion carried.

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UNFINISHED BUSINESS: None

NEW BUSINESS:

FY 2019 Average Cost List approval

The 2019 Average Cost List was reviewed and discussed. A motion was made by Zac Ketron to approve the Average Cost List as presented with the addition of an Under-Street Pipe Installation line item for \$1,000.00. The motion was properly seconded by Mike Altizer and the motion carried. The board also asked Brandon Blevins to research the cost of plastic tank installation.

Official DEQ Grant Award to Clinch Valley

Andrew Gilmer presents Notice of Intent to Award letter to Clinch Valley SWCD for the TMDL Implementation Plan of the Clinch River and Cove Creek Watershed in the amount of \$255,045.76.

National Fish and Wildlife Foundation Match Request

Andrew Gilmer presents a request from the Canaan Valley Institute for match funding to go towards a federal grant for which they are applying. The board requests that Andrew find out more details about the proposal before they commit to match funds.

Additional Personnel at Clinch Valley

Andrew Gilmer makes a recommendation for the board's Personnel Committee to meet for the purpose of discussing the responsibilities of a new position at Clinch Valley SWCD.

NACD Report

Andrew Gilmer reports that the meeting in Williamsburg, VA was well attended and informative. Director of DCR Clyde Cristman's presentation, created by intern Trevor Hackney, was well received and appreciated.

Adams and Company Engagement Letter

Due to a potential conflict of interest, Mike Altizer leaves the room prior to discussion regarding this agenda item. Zac Ketron makes a motion to approve the renewal of services from Adams & Co. pending the contract for the ability of renewal is in good standing. The motion was properly seconded by Scott Jessee and the motion carried.

Rain Garden Sign Purchase

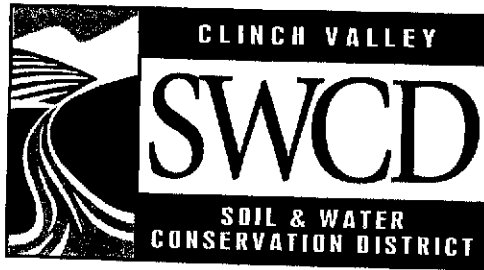
Staff presents to the board information about the raingarden at the fairgrounds and the need to have an informational sign created and named in honor of Raymond Belcher. Zac Ketron makes a motion to approve funding for up to \$1,500.00 for an informational sign to be designed and built. The motion was properly seconded by Scott Jessee and the motion carried.

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CREP Renewal Approvals

Wess Stanly asks the board to approve the renewal of three CREP Projects with the following contract numbers: 11000, 11001B, and 20180001. Zac Ketron makes a motion to approve the renewal for the CREP projects. The motion was properly seconded by Mike Altizer and the motion carried.

Approval of funding for A.R. Sand Table Computer

After discussion of the sand table computer needs Zac Ketron makes a motion to approve the purchase of a new computer for the A.R. sand table. The motion was properly seconded by Mike Altizer and the motion carried.

Contract Cancellation w/Potential Waiver

Andrew Gilmer presents information regarding Contract # 25-09-0020. Frieda Combs is requesting that her contract be cancelled. Angie Ball clarifies that the district is not allowed to waive a project unless the original owner is deceased. Staff will calculate the prorated amount required to exit the contract before the contract is expired. Staff should request this amount from Ms. Combs via letter.

REPORTS FROM COOPERATING AGENCIES:

Conservation District Coordinator, Dr. Angela Ball:

Angie reviewed the August 2018 CDC Report with the Board: See attachment A.

NRCs District Conservationist, Wess Stanley:

Wess informed the board of NRCS's new hire Cameron Clark as Soil Scientist. 10 -12 EQIPs are approved for Dickinson, Wise, and Russell Counties. The NRCS ranking is proposed to be completed in February.

CVSWCD District Manager, Andrew Gilmer:

Andrew informed the board that clean water farm awards will be decided in the next board meeting as well as starting to plan for the Annual Banquet in October. Trevor Hackney will be ending his last week this Friday and is currently finishing the Stuart Land and Cattle project. Cameron Cook has completed her internship sending a message of thanks for her opportunity to work with the district. Nathan's last day will be Monday August the 20th but is interested in doing a wintertime project with us. Staff is preparing all of the cost estimates for the projects to be approved in the September board meeting.

CVSWCD Conservation Specialist, Brandon Blevins:

Brandon thanked the board for allowing staff to attend the South East Meeting in previous weeks. He also informed the board about erosion and sediment control plan updates including the approval of the new gymnastic facility Positively Gymnastics and is reviewing an ESC Plan submitted by The Nature Conservancy for a canoe launch site in Carbo. Brandon reports that a new vehicle, 2017 Subaru Forester, has been purchased by the District from Modern Chevrolet for \$23,700.00. The car has approximately 23,000 miles on it. There is some manufacture warranty on the car and it is averaging 34 mile per gallon.

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CVSWCD Education Specialist, Siobhan Nishida:

Siobhan hopes to have the sign for the raingarden installed before the fair. She will be preparing for the Ag Day presentation (products of VA map and game) and the organization of the NRF event. Donation of the computer for the sand table will not be possible through CGI and appreciated the board approving for funding to purchase a computer for the sand table.

Ag Extension, Scott Jessee:

There will be a Master Gardeners class for Russell County starting in September.

VA Forestry, Bill Worrell:


Regular Forestry BMP Award and Urban Forestry BMP award nomination are due to the association by August 15.

DATES TO REMEMBER:

- 3RD Thursday of Every Month: NRCS In-Service Dates

ADJOURN:

Zac Ketron made a motion to adjourn at 2:30 PM and the motion was properly seconded by Mike Altizer. The next Clinch Valley SWCD Board of Directors meeting was scheduled to take place on **September 11th, 2018 at 12:30 PM** and be held at the Lebanon USDA Service Center.

X 

Adam Wilson
Chairman

Prepared By:

Siobhan Nishida, CVSWCD Education Specialist