

DIRECTORS:

Adam Wilson, Chairman
Zac Ketron, Vice-Chairman
Gary Breeding, Treasurer
Scott Jessee, VT Coop Extension
Jason Bush, At-Large

ASSOCIATE DIRECTORS:

Mike Altizer
Bill Worrell
Kelly Gilmer



**Clinch Valley Soil and Water
Conservation District**

140 Highland Drive, Suite 4 Lebanon, VA
24266

Phone: (276) 415-3526

www.cvsxcd.org

We work with the people who work the land.

**Clinch Valley Soil and Water Conservation District
Executive Committee Meeting Minutes
February 27th, 2019 11:30 am; USDA Service Center**

EXECUTIVE COMMITTEE MEMBERS

Adam Wilson
Gary Breeding
Jason Bush
Mike Altizer
Kelly Gilmer

STAFF

Andrew Gilmer, District Manager (Advisor)
Brandon Blevins, Conservation Specialist
Siobhan Nishida, Education Specialist

AGENCY PERSONNEL PRESENT

N/A

ATTENDANCE FROM THE PUBLIC

None

CALL MEETING TO ORDER: Andrew Gilmer called the February 27th, 2019 Clinch Valley Soil and Water Conservation District (SWCD) Executive Committee meeting to order at 11:30 am.

ADDITIONS TO THE AGENDA:

None

NEW BUSINESS:

District Budget Conversation

Andrew discussed with the Committee current District funding levels as well as projected. Also discussed with the committee current and projected profit and loss figures. Excess T/A funds has been placed into various CD's. The Committee discussed options on utilizing these funds.

Hiring Staff/ Additional Staff Responsibilities

Andrew discussed with the Board the possibility of hiring two additional staff members – a part-time Administrative person and a full-time TMDL Specialist (2.5 yrs through 1/1/22). The Committee decided to support the hiring of the two additional staff members (with wages/benefits totaling \$75,000/yr) and put the decision before the Board.

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Office Building Options

The current Office Lease for CVSWCD is up. Staff discussed with the Committee options on a potential new office space. With new personnel, additional space will be required. Staff informed the Committee on current office rent/space. The Committee decided to weigh multiple options (purchase old building, new building, renovate current space) and table an Office Space decision to a later date.

ADJOURN:

The Meeting adjourned at 1:00 pm.


X
Adam Wilson
Chairman

Prepared By:
Brandon Blevins
CVSWCD Conservation Specialist