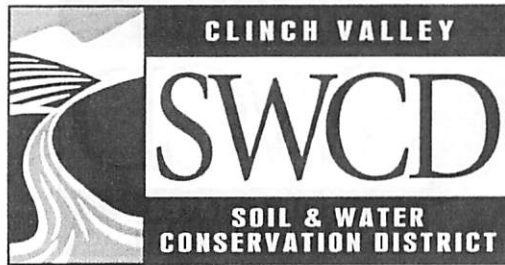


**DIRECTORS:**

ZAC KETRON, CHAIRMAN  
KELLY GILMER, VICE-CHAIRMAN  
JASON BUSH, TREASURER  
SCOTT JESSEE, VT COOP EXTENSION  
ANDY SMITH

**ASSOCIATE DIRECTORS:**

MIKE ALTIZER  
GARY BREEDING  
BILL WORRELL



We work with the people who work the land.

**CLINCH VALLEY SOIL AND  
WATER CONSERVATION  
DISTRICT**

140 HIGHLAND DRIVE, SUITE 4  
LEBANON, VA 24266

PHONE: (276) 415-3526

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Clinch Valley Soil and Water Conservation District

**Board Meeting Minutes**

**September 14, 2021; Lebanon Farmers Market Lebanon, VA 4:30pm**

**BOARD MEMBERS**

Zac Ketron, Chair  
Kelly Gilmer, Vice Chair  
Jason Bush, Treasurer  
Scott Jessee, VT Coop Ext  
Andy Smith, Director  
Bill Worrell, Associate Director  
Gary Breeding, Associate Director  
Mike Altizer, Emeritus Director

**STAFF**

Brandon Blevins, Conservation Specialist  
Hunter Wyatt, Conservation Specialist  
Siobhan Nishida, District Manager

**AGENCY PERSONNEL PRESENT**

Angela Ball, DCR (not present)  
Wess Stanley, NRCS (not present)

**ATTENDANCE FROM THE PUBLIC**

None

**CALL MEETING TO ORDER:** Zac Ketron called the September 14, 2021 Clinch Valley Soil and Water Conservation District (SWCD) Board of Directors meeting to order at 4:30pm.

**ADDITIONS TO THE AGENDA:**

None

**PUBLIC COMMENT:**

None

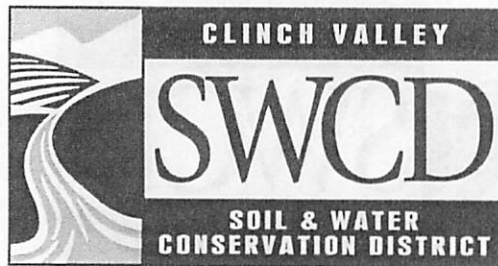
**APPROVAL OF August 12th, 2021 BOARD MEETING MINUTES:** The *August 12, 2021 Board Meeting Minutes* were presented for review and approval. A motion was made by Jason Bush to approve the *August 12, 2021 Board Meeting Minutes* as presented. The motion was seconded by Kelly Gilmer and the motion carried.

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**REVIEW, RECEIVE AND FILE THE TREASURER'S REPORTS:** *The Treasurer's Report as of July 31, 2021* was presented to the board for review. A motion was made by Jason Bush to receive and file the *as of July 31, 2021 Treasurer's report*. The motion was seconded by Andy Smith and the motion carried.

**UNFINISHED BUSINESS:**

**CY21 Verification Update**

Brandon Blevins informed the Board that Carroll Blevins has until October 15, 2021 to repair the leak in his water system. Mr. Carroll Blevins understands what he needs to do to repair the system and will coordinate with staff to confirm operation when it is complete.

**Bell PY21 BMP Project Update**

Brandon Blevins gave a summary of a conversation that he had with Angie Ball during his administrative review. She had let Brandon know that the VA Soil and Water Board meeting in September was operating under Covid prevention recommendations. Any extraneous District or DCR staff were not required to be present in the indoor location. Brandon informed the board that he will meet with Adam Wilson prior to the VA Soil and Water Board Meeting to review the project details.

**NEW BUSINESS:**

**Renewal of Adams and Company Contract**

Siobhan Nishida presented to the Board the contract for the accounting work that Adams & Company provides for the district. Due to an oversight during the beginning of the pandemic a current contract was not in place. There is no change in fee structure or services to be completed. Kelly Gilmer makes a motion to agree to the terms of the contract that is valid through 6/30/22. Andy Smith seconds the motion and the motion carried.

**Handling of Agriculture Stewardship Act Complaints**

Brandon Blevins reviewed that he is currently assigned to assist VDACS in handling any ASA complaints in Russell County. There was only one complaint that Brandon had to assist with in this past year. Kelly Gilmer made a motion to keep our preference the same as in the past year where Brandon Blevins will assist VDACS by performing a joint investigation. Andy Smith seconded the motion and the motion carried.

**Local Government Investment Pool**

The Board reviewed the presented information sheet about the LGIP and Jason Bush asked for Andy Smith to investigate these options further and report to the board his findings. Andy agreed to do so.

**Risk Management Services**

The Board reviewed the information presented about the risk coverage currently available to the SWCD through the division of risk management. Mike Altizer requested the staff to gather some information comparing how much we spend on our current liability policies, property insurance and workman's compensation versus how much savings the district could have if the district participated in the Division of Risk Managements program.

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**APOW September Review**

The Board reviewed the September Annual Plan of Work check list.

**REPORTS FROM COOPERATING AGENCIES:**

**DCR Conservation District Coordinator, Dr. Angela Ball:** Angie Ball was not able to attend the meeting due to the change in time, but had sent in the September 2021 DCR- DSWC CDC report for the board to review. Staff reviewed the report with the BOD. See attachments A.

**Wess Stanley, NRCS:** Wess did not send any monthly updates to report.

**Staff reports:** Siobhan Nishida, Brandon Blevins, and Hunter Wyatt reviewed their September 2021 Staff Report for this month with the Board. See attachment C.


**VA Extension Forestry, Bill Worrell:** Bill Worrell updated the board of a destructive fungus transported by the Redbay ambrosia beetle that was recently reported to be affecting some trees including sassafras and spicebush in southwest VA. The disease is called Laurel Wilt.

**DATES TO REMEMBER:**

Next Board Meeting 10/14/21 9am

**ADJOURN:**

Kelly Gilmer made a motion to adjourn at 5:15 pm. The motion was seconded by Andy Smith and motion passed. The next Clinch Valley SWCD Board of Directors meeting is scheduled to take place on October 14th, 2021 at 9 am and be held at the VT Russell County Cooperative Extension Conference Room.

  
Director