

**DIRECTORS:**

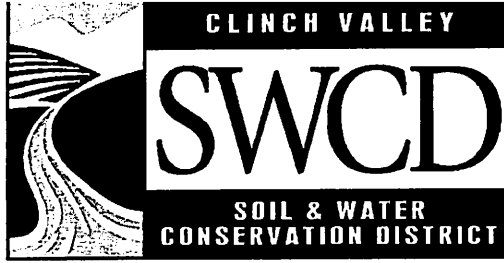
ZAC KETRON, CHAIRMAN  
KELLY GILMER, VICE-CHAIRMAN  
JASON BUSH, TREASURER  
SCOTT JESSEE, VT COOP EXTENSION  
ANDY SMITH

**DIRECTOR EMERITUS:**

MIKE ALTIZER

**ASSOCIATE DIRECTORS:**

GARY BREEDING  
BILL WORRELL



**CLINCH VALLEY SOIL AND  
WATER CONSERVATION  
DISTRICT**

140 HIGHLAND DRIVE, SUITE 4  
LEBANON, VA 24266

PHONE: (276) 415-3526

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We work with the people who work the land.

**Clinch Valley Soil and Water Conservation District  
Special Called Board Meeting Minutes  
March 25, 2022; VT Russell County Extension Office Conference Room 12:30pm**

**BOARD MEMBERS**

Zac Ketron, Chair  
Kelly Gilmer, Vice Chair  
Jason Bush, Treasurer  
Scott Jessee, VT Coop Ext (not present)  
Andy Smith, Director  
Bill Worrell, Associate Director (not present)  
Gary Breeding, Associate Director (not present)  
Mike Altizer, Emeritus Director (not present)

**STAFF**

Brandon Blevins, Conservation Specialist  
Hunter Wyatt, Conservation Specialist  
Siobhan Nishida, District Manager

**ATTENDANCE FROM THE PUBLIC**

None

**CALL MEETING TO ORDER:** Zac Ketron called the March 25 2022 Clinch Valley Soil and Water Conservation District (SWCD) Board of Directors Special Called meeting to order at 12:30 pm.

**ADDITIONS TO THE AGENDA:**

None

**PUBLIC COMMENT:**

None

**NEW BUSINESS:**

**Reviewing Bids for the Copper Creek Project:**

The board reviewed bid responses from 4 companies that project lead Ben Bradley provided for the Engineering Design Services for a prefabricated span bridge over Copper Creek. One company chooses not to respond and another was not accepting new jobs at the time. DR Price Engineering and Osborne Design Studios provided bid sheets indicating the services they would include. After discussing project needs over a phone call with Ben Bradley, Kelly Gilmer asked for Ben to get the Osborne Design Studio to resubmit a bid sheet with QA inspection, reports, and testing, as well as final certification of construction to be included. Jason Bush made a motion for staff to consult with Kelly Gilmer after the bid was resubmitted and make a decision on behalf of the BOD. Andy Smith seconded the motion and the motion carried.

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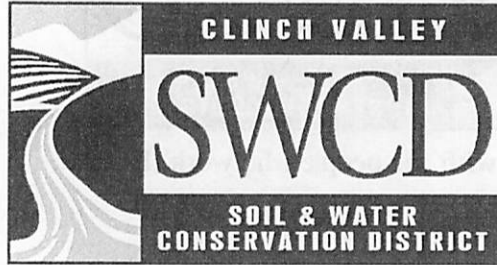
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**Update on Rental Space from the Government Center:**


Staff reported the space in the Government Center suits the needs for the District planning for the next ten years. The lease manager, Ernie McFadden was able to provide adequate office, storage, and parking spaces for staff, producers, and the Drill Equipment and the space would be available in a workable time frame. The board instructed staff to have rental rates for 3 separate locations for review at the April BOD meeting.

**DATES TO REMEMBER:**

Next Board Meeting 04/14/2022-12:30 PM  
Envirothon Training Day 03/11/22  
Envirothon Competition Day 4/8/22

**ADJOURN:**

Kelly Gilmer made a motion to adjourn at 1:20PM. The motion was seconded by Jason Bush and the motion carried. Board of Directors meeting was scheduled to take place on April 14, 2022 and be held at the VT Russell County Cooperative Extension Conference Room.

  
Director