

DIRECTORS:

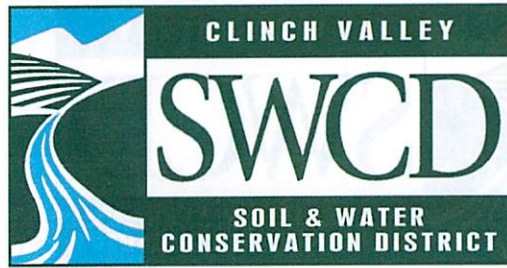
Zac Ketron, Chairman
Kelly Gilmer, Vice-Chairman
Jason Bush, Treasurer
Scott Jessee, VT Coop Extension
Andy Smith

DIRECTOR EMERITUS:

Mike Altizer

ASSOCIATE DIRECTORS:

Gary Breeding
Bill Worrell



We work with the people who work the land.

**Clinch Valley Soil and Water
Conservation District**

140 Highland Drive, Suite 4 Lebanon, VA
24266

Phone: (276) 415-3526

www.cvsxcd.org

**Clinch Valley Soil and Water Conservation District
Board Meeting Minutes
September 8, 2022; CVSWCD Lebanon Office 9:00am**

BOARD MEMBERS

Zac Ketron, Chair
Kelly Gilmer, Vice Chair
Jason Bush, Treasurer - absent
Andy Smith, Director - absent
Scott Jessee, VT Coop Ext
Bill Worrell, Associate Director
Gary Breeding, Associate Director
Mike Altizer, Emeritus Director - absent

STAFF

Brandon Blevins, Conservation Specialist
Hannah Rexrode, Education Specialist-Absent
Siobhan Nishida, District Manager

AGENCY PERSONNEL

Mandy Fletcher, DCR
Wess Stanley, NRCS

ATTENDANCE FROM THE PUBLIC

CALL MEETING TO ORDER: Zac Ketron called the September 8, 2022, Clinch Valley Soil and Water Conservation District (SWCD) Board of Directors meeting to order at 9:05 am.

ADDITIONS TO THE AGENDA:

None

PUBLIC COMMENT:

None

APPROVAL OF AUGUST 11 MEETING MINUTES

The *August 11, 2022 Board Meeting Minutes* were presented for review and approval. A motion was made by Kelly Gilmer to approve *August 11, 2022 Board Meeting Minutes* as presented. The motion was seconded by Scott Jessee and the motion carried.

REVIEW, RECEIVE AND FILE THE TREASURER'S REPORTS: *The Treasurer's Report as of July 31, 2022*, was presented to the board for review. A motion was made by Scott Jessee to receive and file the *as of July 31, 2022, Treasurer's report*. The motion was seconded by Kelly Gilmer and the motion passed.

UNFINISHED BUSINESS:

None

DIRECTORS:

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 Scott Jessee, VT Coop Extension
 Andy Smith

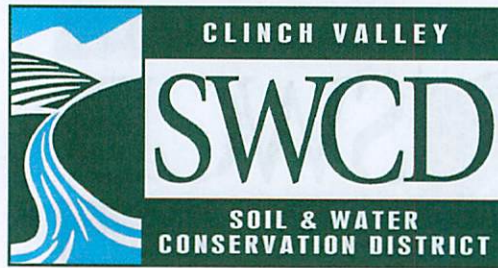
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NEW BUSINESS:

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Renewal of Adams and Company Accounting Firm Contract

Siobhan Nishida presented the new two-year contract submitted for Adams and Company Accounting Firm and explained that there was no increase in fee or change in scope of work proposed. Kelly Gilmer made a motion to renew Adams and Co. contract. The motion was seconded by Scott Jessee and the motion carried.

PY2023 Conservation Plan and Contract Approval

Brandon Blevins reviewed the PY23 – September 2022 CEF Ranking Sheet with the BOD. Kelly Gilmer made a motion to approve the following Conservation Plans: CP-25-23-0005 including an SL-8B, CP-25-23-0010 including an SL-6W and SL-7, CP-25-23-0007 including an SL-6W, CP-25-23-0006 including an SL-8B, CP-25-23-0009 including an SL-6W, CP-25-23-0011 including an SL-6W, and CP-25-23-0012 including an SL-7. Scott Jessee seconded the motion and the motion carried.

Kelly Gilmer made a motion to approve the following contracts: 25-23-0010 with instance number 503552 for the amount of \$1,750.00, 25-23-0015 with instance number 506355 for the amount of \$36,917.00 and instance number 506356 for the amount of \$4,635.00, 25-23-0012 with instance number 504994 for the amount of \$82,611.00, 25-23-0011 with instance number 504485 for the amount of \$2,430.00, 25-23-0014 with instance number 505795 for the amount of \$41,505.00, 25-23-0016 with instance number 509033 for the amount of \$34,858.00 and 25-23-0017 with instance number 509356 for the amount of \$22,885.00. Scott Jessee seconded the motion and the motion carried.

PY23 Lime Program Approval

Brandon Blevins presented two new complete Lime Program applications that had been submitted for FY23. Kelly Gilmer made a motion to approve Robert "Lil Rob" Barrett for cost share on 33% of his lime cost up to \$500 and Robert "Big Rob" Barrett for cost share on 33% of his lime cost up to \$500. Scott Jessee seconded the motion, and the motion carried.

Drill Shed Sale

Siobhan Nishida Reported that the Shed Sale had been properly advertised and two sealed bids were received from interested parties. On Monday August 29, 2022, the bids were opened, and the winning bid was Mr. Randy Boyd for the amount of \$950.00. His son dropped of a cashiers check on September 7 and stated they hoped to have the shed disassembled and moved by the end of the month.

FY 22 Records Destruction Complete

Siobhan Nishida reported that the RM-3 #17320 was properly submitted and approved on August 9, 2022.

Director's FOIA Training Completed

Siobhan Nishida shared that the following directors completed the required FOIA training on the mentioned date: Zac Ketron – 8/30/22, Andy Smith-8/16/22, Kelly Gilmer-7/20/22.

Handling of Agriculture Stewardship Act Complaints

After a brief discussion, the Board of Directors concluded that there will be no changes to the point of contact, which is Brandon Blevins, or how Clinch Valley SWCD prefers to respond to Ag. Stewardship complaints. Siobhan Nishida stated she will contact Darrell Marshall to relay this decision as requested.

APOW September 2022

Siobhan Nishida reviewed the September Annual Plan of Work 2022 for the board and informed the Directors that the staff was on schedule.

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REPORTS FROM COOPERATING AGENCIES:

DCR Conservation District Coordinator, Mandy Fletcher: Mandy Fletcher reviewed the September 2022 DCR- DSWC CDC report. See attachment A.

NRCS District Conservationist, Wess Stanley: Wess Stanley reviewed the September 2022 USDA Lebanon Service Center Report. See attachment B.

Clinch Valley Staff, Siobhan Nishida, Brandon Blevins, and Hannah Rexrode:
CVSWCD Staff reviewed the September 2022 CVSWCD Staff Report with the Board. See attachment C.

DATES TO REMEMBER:

Next Board Meeting 10/13/2022 @ 5 PM
CVSWCD Anjua Banquet 10/13/22 6PM
VASWCD Annual Meeting 12/4-12/6

ADJOURN:

ZacKetron declared the meeting adjourn at 11:41 AM due to no further business. Next Board of Directors meeting was scheduled to take place on October 13, 2022, and be held at the CVSWCD Office.



Director