

DIRECTORS:

Zac Ketron, Chairman
Kelly Gilmer, Vice-Chairman
Jason Bush, Treasurer
Scott Jessee, VT Coop Extension
Andy Smith

DIRECTOR EMERITUS:

Mike Altizer

ASSOCIATE DIRECTORS:

Gary Breeding
Bill Worrell



**Clinch Valley Soil and Water
Conservation District**

131 Highland Drive, Suite B Lebanon, VA
24266

Phone: (276) 883-5987

www.cvsxcd.org

We work with the people who work the land.

**Clinch Valley Soil and Water Conservation District
Board Meeting Minutes
March 9, 2023; CVSXCD Lebanon Office 12:30pm**

BOARD MEMBERS

Zac Ketron, Chair
Kelly Gilmer, Vice Chair
Jason Bush, Treasurer
Andy Smith, Director
Scott Jessee, VT Coop Ext
Bill Worrell, Associate Director
Gary Breeding, Associate Director
Mike Altizer, Emeritus Director

STAFF

Brandon Blevins, Conservation Specialist
Hannah Rexrode, Education Specialist
Jeff Mutter, Conservation Specialist
Siobhan Nishida, District Manager

AGENCY PERSONNEL

Mandy Fletcher, DCR
Wes Stanley, NRCS

ATTENDANCE FROM THE PUBLIC

CALL MEETING TO ORDER: Zac Ketron called the March 9, 2023, Clinch Valley Soil and Water Conservation District (SWCD) Board of Directors meeting to order at 12:33 pm.

ADDITIONS TO THE AGENDA:

Closed Session Executive Meeting for the Purpose of Personnel Discussion

Andy Smith made a motion that the Meeting go into Closed Meeting (Executive Session) as provided for in the Code of Virginia Section 2.2-3711.(A) (1) to discuss, and consider personnel issues. Kelly Gilmer seconded the motion and the motion carried.

Open Session: Kelly Gilmer made a motion that the Board of Directors Meeting reconvened into open meeting. Andy Smith seconded the motion and the motion carried. Andy Smith made a motion that pursuant to the Code of Virginia Section 2.2-3712.(D) He moved to certify that to the best of the Board of Directors knowledge only matters lawfully exempted and as identified in the motion by which the Closed Meeting was convened were heard or discussed by this Executive Committee during the Closed Meeting. Executive Committee members roll call voted as followed: Zac Ketron- Yea, Andy Smith- Yea, Kelly Gilmer- Yea, Jason Bush - Yea, Mike Altizer - Yea, and Gary Breeding-Yea.

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PUBLIC COMMENT:

None

APPROVAL OF FEBRUARY 9 MEETING MINUTES

The *February 9, 2023 Board Meeting Minutes* were presented for review and approval. A motion was made by Jason Bush to approve *February 9, 2023 Board Meeting Minutes* as presented. The motion was seconded by Kelly Gilmer, and the motion carried.

APPROVAL OF FEBRUARY 15 SPECIAL CALLED BOD MEETING MINUTES

The *February 15, 2023, Special Called BOD Meeting Minutes* were presented for review and approval. A motion was made by Andy Smith to approve *February 15, 2023, Special Called BOD Meeting Minutes* as presented. The motion was seconded by Kelly Gilmer, and the motion carried.

REVIEW, RECEIVE AND FILE THE TREASURER'S REPORTS: *The Treasurer's Report as of January 31, 2023*, was presented to the board for review. A motion was made by Scott Jessee to receive and file the *as of January 31, 2023, Treasurer's report*. The motion was seconded by Andy Smith and the motion passed.

UNFINISHED BUSINESS

NEW BUSINESS

Welcome Jeff Mutter: The staff and Board welcomed new employee Jeff Mutter who started as a Conservation Specialist on March 1, 2023.

Director Reelections: Andy Smith discussed the upcoming election for board members and informed the staff and board of the process of running for the Clinch Valley SWCD Board of Directors.

No-Till Drill Maintenance: Brandon Blevins presented three bids to the Board for the coulters needed for the no-till drills. Jason Bush made a motion purchase from the least expensive vendor. Scott Jessee seconded the motion, and the motion carried.

Lime Spreader Purchase and Program Development: Brandon Blevins, Jeff Mutter, and Siobhan Nishida presented the Lime Spreader plan and the three bids for consideration in purchasing the piece of equipment. Siobhan Nishida reported that the DEQ revolving loan program would not be able to assist the District at this time with funds for purchasing the lime spreader. Jason Bush made a motion to allow the purchase of the lime spreader up to \$25,000, including shipping and/or transportation and it to be funded through the Local Watershed Improvement Project Budget. Andy Smith seconded the motion, and the motion carried.

Household Hazard Tire Disposal Fund: Clinch Valley SWCD staff discussed the Household Hazardous Waste (HHW) Day with the Board. Kelly Gilmer made a motion to approve the use of funds to pay for tire disposal at the HHW event. Jason Bush seconded the motion, and the motion carried.

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Town of Honaker Request for Donation: Siobhan informed the board that Town of Honaker had requested a \$500 donation to benefit their conservation efforts on Lewis Creek. Kelly Gilmer made a motion to approve the \$500 donation. Andy Smith seconded the motion, and the motion carried.

Update on SARP Project – Machinery Rental from Carter Machinery: Siobhan Nishida updated the staff and Board on the ongoing SARP project and the necessary equipment rentals for the project.

Tree City USA designation for Town of Lebanon Support: Siobhan Nishida and Brandon Blevins informed the Board of the town of Lebanon's intent to potentially become a Tree City, USA city.

DCR, Mandy Fletcher: Mandy Fletcher reviewed the March 2023 DCR- DSWC CDC report. See attachment A.

NRCS, Wess Stanley: Wess Stanley reviewed the March 2023 USDA Lebanon Service Center Report. See attachment B.

Clinch Valley Staff, Siobhan Nishida, Brandon Blevins, Jeff Mutter, and Hannah Rexrode: The Clinch Valley SWCD staff reviewed the March 2023 CVSWCD Staff Report with the Board. See attachment C.

Virginia Coop Extension Service: Scott Jessee updated the staff and BOD on VA Coop Extension events, programs, and research farm data.

DATES TO REMEMBER

Area IV Spring Meeting- Abingdon, March 21, 2023

Next Board Meeting 12:30- April 13, 2023

ADJOURN:

Zac Ketron declared the meeting adjourned at 2:37 PM due to no further business. Next Board of Directors meeting was scheduled to take place on April 13, 2023, and be held at the CVSWCD Office.


Director