

DIRECTORS:

Zac Ketron, Chairman
Kelly Gilmer, Vice-Chairman
Jason Bush, Treasurer
Scott Jessee, VT Coop Extension
Andy Smith

DIRECTOR EMERITUS:

Mike Altizer

ASSOCIATE DIRECTORS:

Gary Breeding
Bill Worrell



**Clinch Valley Soil and Water
Conservation District**

131 Highland Drive, Suite B Lebanon, VA
24266

Phone: (276) 883-5987

www.cvsxcd.org

We work with the people who work the land.

**Clinch Valley Soil and Water Conservation District
Board Meeting Minutes
May 11, 2023; CVSWCD Lebanon Office 9:00 am**

BOARD MEMBERS

Zac Ketron, Chair
Kelly Gilmer, Vice Chair
Jason Bush, Treasurer
Andy Smith, Director-absent
Scott Jessee, VT Coop Ext
Bill Worrell, Associate Director
Gary Breeding, Associate Director
Mike Altizer, Emeritus Director

STAFF

Brandon Blevins, Conservation Specialist
Hannah Rexrode, Education Specialist
Jeff Mutter, Conservation Specialist
Siobhan Nishida, District Manager

AGENCY PERSONNEL

Mandy Fletcher, DCR
Wess Stanley, NRCS

ATTENDANCE FROM THE PUBLIC

CALL MEETING TO ORDER: Zac Ketron called the May 11, 2023, Clinch Valley Soil and Water Conservation District (SWCD) Board of Directors meeting to order at 9:33 am.

ADDITIONS TO THE AGENDA:

None

PUBLIC COMMENT:

None

APPROVAL OF APRIL 13 MEETING MINUTES

The *April 13, 2023, Board Meeting Minutes* were presented for review and approval. A motion was made by Scott Jessee to approve *April 13, 2023, Board Meeting Minutes* as presented. The motion was seconded by Jason Bush and the motion carried.

REVIEW, RECEIVE AND FILE THE TREASURER'S REPORTS: *The Treasurer's Report as of March 31, 2023*, was presented to the board for review. A motion was made by Kelly Gilmer to receive and file the *as of March 31, 2023, Treasurer's Report*. The motion was seconded by Jason Bush and the motion passed.

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UNFINISHED BUSINESS

Explanation of Bank Error 30 Cents from 2/28/23

Siobhan Nishida explained that due to a bank error, a check that was written resulted in an \$.30 overage.

Money Market Account Active Status via \$100 Bank Transfer 5/5/23

Siobhan Nishida explained to the board that in order to keep the Money Market account active, \$100 was transferred between the Operations and Money Market account and then back again.

NEW BUSINESS

Approval of the PY24 Average Cost List

The BMP Committee presented the board with an updated PY24 Average Cost List. Kelly Gilmer made a motion to approve the PY24 Average Cost List. The motion was seconded by Scott Jessee, and the motion passed.

Approval of Changes to Secondary Considerations

The BMP Committee suggested that Secondary Considerations be changed with the addition of priority for projects located directly on Copper Creek and/or the Clinch River. Kelly Gilmer made a motion to approve the changes to the secondary considerations. The motion was seconded by Scott Jessee, and the motion passed.

Approval of the Premium Only Plan

Siobhan Nishida presented the Premium Only Plan to the board. Scott Jessee made a motion to approve the Premium Only Plan. Kelly Gilmer seconded the motion, and the motion passed.

Approval of \$500 for Envirothon Coach- JD Lawson

Siobhan Nishida presented the annual stipend of \$500 to the local Envirothon coach as paid in past years. Jason Bush made a motion to approve the \$500 stipend for Mr. Lawson. Kelly Gilmer seconded the motion, and the motion passed.

Lime Program Application Approval/Amount for Next Year in Budget

Jeff Mutter presented the Ronnie Bush complete Lime Application for approval. Kelly Gilmer made the motion to approve Ronnie Bush application for a third of the cost up to \$500. Scott Jessee seconds the motion and the motion carried. The board agreed to table the Budget discussion for the next BOD meeting.

Upper Tennessee River Round Table Business Membership

Siobhan Nishida suggested that the district renew their Business Membership with the Upper Tennessee River Roundtable at the Business Gold Level for \$200. Kelly Gilmer moved to approve the Business Gold Membership for \$200. Jason Bush seconded the motion, and the motion carried.

Hillside Trail Park Planning Update

Jeff Mutter presented the plan for a Hillside Trail Park adjacent to the Russell Co. Government Center and updated the board and staff on its progress.

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SARP Grant Update

Siobhan Nishida and Hannah Rexrode presented a slideshow on the SARP grant progress.

Castlewood HS Scholarship Presentation Thursday, May 18 at 9:00AM

Hannah Rexrode informed the board that the scholarship would be presented to Haley Schrumpp at the Castlewood High School Scholarship Awards Ceremony on May 18, 2023.

Setting EC Meeting for Employee Reviews June 8 before BOD Meeting

Siobhan Nishida and the board scheduled the next Executive Committee meeting for June 8, 2023 at 8:30 am.

REPORTS FROM COOPERATING AGENCIES:

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DCR, Mandy Fletcher: Mandy Fletcher reviewed the May 2023 DCR- DSWC CDC report. See attachment A.

NRCS, Wess Stanley: Wess Stanley reviewed the May 2023 USDA Lebanon Service Center Report. See attachment B.

Clinch Valley Staff, Siobhan Nishida, Brandon Blevins, Jeff Mutter and Hannah Rexrode

CVSWCD Staff reviewed the May 2023 CVSWCD Staff Report with the Board. See att. C.

Russell Co. Extension Office, Bill Worrell

Bill Worrell reviewed recent events and programs that the Extension Service has been offering.

DATES TO REMEMBER

Next Executive Committee Meeting June 8, 2023- 8:30 AM

Next Board Meeting June 8, 2022-9:30AM

ADJOURN

Zac Ketron declared the meeting adjourned at 11:18 am due to no further business. Jason Bush seconded the motion. Next Board of Directors meeting was scheduled to take place on June 8, 2023, at 9 am and be held at the CVSWCD Office.



Director