

DIRECTORS:

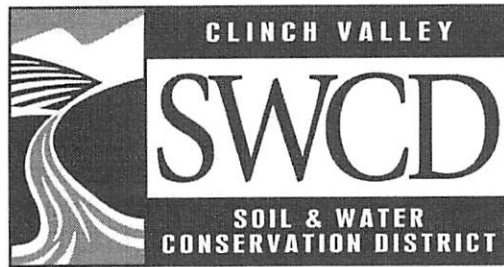
Zac Ketron, Chairman
Kelly Gilmer, Vice-Chairman
Jason Bush, Treasurer
Scott Jessee, VT Coop Extension
Andy Smith

DIRECTOR EMERITUS:

Mike Altizer

ASSOCIATE DIRECTORS:

Gary Breeding
Bill Worrell



**Clinch Valley Soil and Water
Conservation District**

131 Highland Drive, Suite B Lebanon, VA
24266

Phone: (276) 883-5987

www.cvsxcd.org

We work with the people who work the land.

**Clinch Valley Soil and Water Conservation District
Education Committee Meeting Minutes
February 29, 2024; CVSWCD Lebanon Office 12:00pm**

COMMITTEE MEMBERS

Andy Smith, Director
Bill Worrell, Associate Director

STAFF

Brandon Blevins, Conservation Specialist
Jeff Mutter, Conservation Specialist
Siobhan Nishida, District Manager

ATTENDANCE FROM THE PUBLIC:

None

CALL MEETING TO ORDER

Andy Smith called the February 29, 2024, Clinch Valley Soil and Water Conservation District (SWCD) Education Committee meeting to order at 12:00 pm.

ADDITIONS TO THE AGENDA:

None

PUBLIC COMMENT:

None

NEW BUSINESS

Education Program Topics: Committee discussed the list of education program topics that were included on the agenda. It was noted that the Envirothon, District Conservation Capsule Library and Advertisement of the College Scholarship and Youth Conservation Camp are the most relevant responsibilities of the Education Specialist. It was also discussed that there are outreach events tied to the 4 grants that the CVSWCD currently holds: DCR VACS, DEQ 319, VADOF Urban Forestry and NASDA. Finally, there is a program development grant that staff are interested in pursuing for outreach to communities about food production.

Education Specialist PT & F/T and Salary: The committee discussed the benefits of creating a part-time or full-time position for the education specialist. Due to the nature of the position being able to be tailored to the availability and desire of the of the person working and the funding availability the committee agrees to recommend the position be advertised as a part time position with hours of work to be between 20-30 hours per week. Full-time status could be a future possibility as funding is secured to support that position. The position could be advertised for \$15.00- \$20.00/ hour depending on education & experience.

Education Specialist Job Advertisement Dates and Interview Dates: The committee recommends that the advertisement runs from March 14- 31 and opens if not enough eligible applicants are received. The committee recommends that the staff be able to review the application pool and set interview dates for the 8- 10 of April.

ADJOURN:

Andy Smith declared the meeting adjourned at 1:15 PM due to no further business.

A handwritten signature in black ink, appearing to read "ASmith", written over a horizontal line.

Committee Chair