

**Clinch Valley Soil and Water  
Conservation District**

131 Highland Drive, Suite B Lebanon, VA  
24266

Phone: (276) 883-5987

[www.cvsxcd.org](http://www.cvsxcd.org)

**DIRECTORS:**

Zac Ketron, Chairman  
Kelly Gilmer, Vice-Chairman  
Jason Bush, Treasurer  
Scott Jessee, VT Coop Extension  
Andy Smith, Director

**ASSOCIATE DIRECTORS:**

Bill Worrell  
Gary Breeding

**DIRECTOR EMERITUS:**

Mike Altizer

**We work with the people who work the land.**

**Clinch Valley Soil and Water Conservation District  
BMP Committee Meeting Minutes  
May 7<sup>th</sup>, 2024; CVSXCD Conference Room, 8:30 am**

**BOARD MEMBERS**

Zac Ketron, Chairman  
Scott Jessee, VT Coop Extension  
Andy Smith, Director

**STAFF**

Brandon Blevins, Conservation Specialist  
Jeff Mutter, Conservation Specialist

**CALL MEETING TO ORDER:** Zac Ketron called the May 7<sup>th</sup>, 2024 Clinch Valley Soil and Water Conservation District (SWCD) BMP Committee meeting to order at 8:33am.

**ADDITIONS TO THE AGENDA:**

None

**NEW BUSINESS:**

**Review and approval of recommendation of Priority and Secondary Considerations**

Brandon Blevins gave a brief summary of any revisions and changes that had been made to the Priority and Secondary Considerations. Brandon then asked the committee if they had any revision suggestions - No revisions were suggested. Andy Smith made a motion to recommend the the Priority and Secondary Considerations as presented for Board approval. The motion was seconded by Scott Jessee and the motion carried.

**Review and approval of recommendation of PY25 Average Cost List**

Brandon Blevins and Jeff Mutter reviewed the proposed PY25 Average Cost List with the committee. Brandon read out which cost list items had been changed or revised based on receipts received over the past program year. He also noted additional items added to the list such as Streambank Restoration/Protection and Frost-Proof Hydrants. Andy Smith made a motion to recommend the PY25 Average Cost List to the Board for approval as presented. The motion was seconded by Scott Jesse and the motion carried.

**Lime Program Discussion:**

Jeff Mutter reviewed PY25 Lime Program Application with the committee. He noted changes to dates and an additional statement regarding deadline extensions to be granted by the Board on a case-by-case basis. Andy Smith made the motion to recommend the PY25 Lime Program Application with the noted changes to the Board for approval. The motion was seconded by Scott Jessee and the motion carried.

**DIRECTORS:**

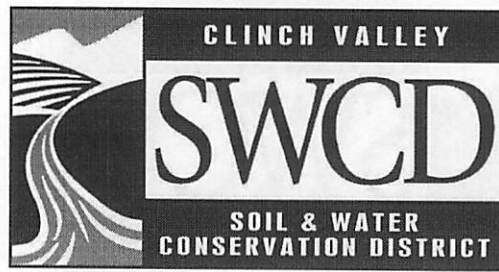
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**Equipment Rental Forms / Discussion:**

Jeff Mutter and Brandon Blevins reviewed the Equipment Rental form with the committee. Jeff Mutter recommended that a cleaning fee for the No-Till Drills and Lime Spreader should be added. He then asked the committee their thoughts – they agreed and Zac Ketron recommended a \$50 clean out fee should be added to the equipment rental form. No other revisions were suggested. Andy Smith made the motion to recommend the revised equipment rental form with the addition of the \$50 clean out fee for approval by the Board. The motion was seconded by Scott Jessee and the motion carried.

**ADJOURN:**

Zac Ketron made a motion to adjourn at 9:02am. The motion was seconded by Scott Jessee and the motion carried.

  
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Director Signature

Prepared By:

Jeff Mutter, CVSWCD Conservation Specialist