

DIRECTORS:

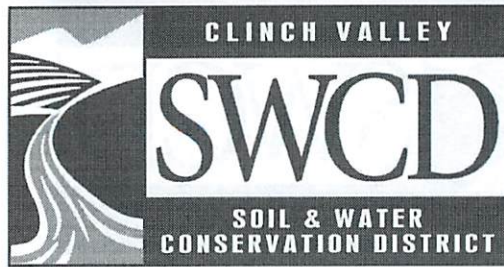
Zac Ketron, Chairman
Kelly Gilmer, Vice-Chairman
Jason Bush, Treasurer
Scott Jessee, VT Coop Extension
Andy Smith

DIRECTOR EMERITUS:

Mike Altizer

ASSOCIATE DIRECTORS:

Gary Breeding
Bill Worrell



**Clinch Valley Soil and Water
Conservation District**

131 Highland Drive, Suite B Lebanon, VA
24266

Phone: (276) 883-5987

www.cvsxcd.org

We work with the people who work the land.

**Clinch Valley Soil and Water Conservation District
Board Meeting Minutes**

October 10, 2024; Jefferson Board Room, RC Govt Center, Lebanon 9:30am

BOARD MEMBERS

Zac Ketron, Chair
Kelly Gilmer, Vice Chair
Jason Bush, Treasurer
Andy Smith, Director
Scott Jessee, VT Coop Ext
Bill Worrell, Associate Director
Gary Breeding, Associate Director
Mike Altizer, Emeritus Director

STAFF

Brandon Blevins, Conservation Specialist
Jeff Mutter, Conservation Specialist
Siobhan Nishida, District Manager
Ali Reilly, Education Specialist

AGENCY PERSONNEL

Lorie Stevens, DCR- absent
Emerson Kirby, NRCS
Hunter Wyatt, Morgan Short, Ethan King; HRSWCD

ATTENDANCE FROM THE PUBLIC:

None

CALL MEETING TO ORDER

Zac Ketron called the October 10, 2024, Clinch Valley Soil and Water Conservation District (SWCD) Board of Directors meeting to order at 9:28 AM.

ADDITIONS TO THE AGENDA: Approval of PY25 VACS Project, Approval of Lime Applications, Approval of PY25 Stuart Land and Cattle

PUBLIC COMMENT:

None

APPROVAL OF August 8th and September 4th BOD MINUTES

The *September 12, 2024, Board Meeting Minutes* were presented for review and approval. Jason Bush made a motion to approve the *September 12, 2024, Board Meeting Minutes* as presented. Kelly Gilmer seconded the motion, and the motion carried.

REVIEW, RECEIVE, AND FILE THE TREASURER'S REPORTS

The *Treasurer's Report as of August 31, 2024*, was presented to the board for review. A motion was made by Kelly Gilmer to receive and file the *as of August 31, 2024, Treasurer's report*. The motion was seconded by Andy Smith and the motion carried.

UNFINISHED BUSINESS

None

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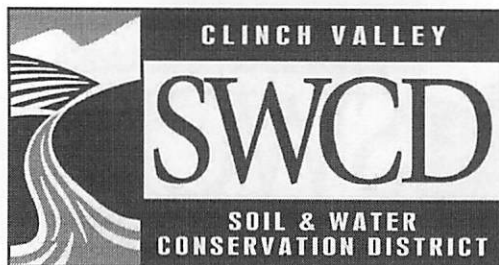
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NEW BUSINESS

Adjustment of an Approved PY25 VACS Project: Jeff Mutter reviewed the PY25- October 2024 CEF Ranking Sheet with the BOD. The previously approved CP-25-25-0002 included 5-strand barb fencing, but Jeff proposed the need to change to woven wire fence, increasing the cost by \$657.50, bringing the total cost to \$38,635.00. Kelly Gilmer made a motion to approve the additional expense to CP-25-25-0002. Andy Smith seconded the motion, and the motion carried.

PY 25 Conservation Plans and Contracts Approval: Brandon Blevins reviewed the PY25 - October 2024 CEF Ranking Sheet with the BOD. Kelly Gilmer made a motion to approve the following conservation plans: CP-25-25-0008 and CP-25-25-0006. Andy Smith seconded the motion, and the motion carried. Kelly Gilmer made a motion to approve the following contracts with instance #: contract 25-25-0018, instance #623186, in the amount of \$55,368.00; contract 25-25-0017, instance #619189, in the amount of \$46,191.92. Andy Smith seconded the motion, and the motion carried.

Approval of Tax Credit for Stuart Land and Cattle Company: Jeff Mutter presented the information on the tax credit approvals needed for Stuart Land and Cattle Company. Kelly Gilmer made the motion to approve the following producers for their associated tax credit amounts: Stuart Land and Cattle Company for the amount of \$2,293.06. Jason Bush seconded the motion, and the motion carried.

PY 24 Lime Application Approval: Jeff Mutter presented updates on the lime program and asked for the board's approval of 2 applications: Kane Beard for \$500, Chris Musick for \$500. Andy Smith made a motion to accept the two applications. Jason Bush seconded the motion, and the motion carried.

Review Tom Porter Letter of Hardship: Siobhan Nishida and Brandon Blevins presented the Tom Porter Letter of Hardship with the BOD dated 10/7/2024. Discussion included the fiduciary responsibility that the CVSWCD BOD holds for public funds spent responsibly, the current eligibility of participants despite land ownership, and the forgiveness of contract obligations due to participants death. Jason Bush made a motion to send the letter as presented to DCR for their consideration. Kelly Gilmer seconded the motion, and the motion carried.

Poster Contest Judging: Ali Reilly presented the three posters that were submitted for consideration as a part of the VSWCD PY24 Poster contest. The local winners were determined to be: Lacey Smith for the 2nd-3rd Grade Category and Odin Zimmerman for the K-1st Category.

Review of Annual Report: Siobhan Nishida presented the Annual Report to the Board for approval. Jason Bush made a motion to approve the Annual Report as presented. Scott Jessee seconded the motion, and the motion carried.

Development of Long-Range Plan 2025-2028: Siobhan Nishida presented the draft Long-Range Plan for 2025-2028 to the Board for their review and approval. Jason Bush made a motion to approve the Long-Range Plan for 2025-2028 including their suggested edits. Scott Jessee seconded the motion, and the motion carried.

*Jason Bush excused himself for conflict of interest.

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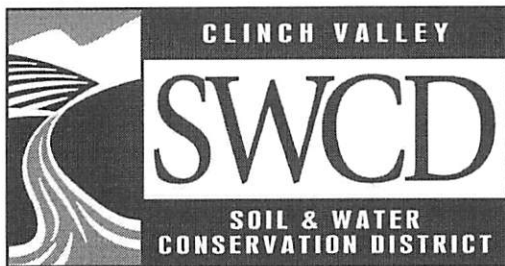
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J. Bush Rental Fee Excused for Winter Storage of Drill: Siobhan Nishida requested a waiver for Jason Bush's equipment rental fee for storing CVSWCD equipment for the winter. Scott Jessee made a motion to waive Jason Bush's \$639.60 equipment rental fee in exchange for him storing CVSWCD equipment for the winter. Kelly Gilmer seconded the motion and the motion carried.

*Jason Bush returned.

Attachment E Review: Siobhan Nishida presented the Statement of Assets and Liabilities for Attachment E.

Annual Meeting Roanoke Registration: Siobhan Nishida shared the dates for the upcoming Annual Meeting in Roanoke.

APOW October 2024: Siobhan Nishida reviewed the Annual Plan of Work for October 2024.

REPORTS FROM COOPERATING AGENCIES:

DCR: BOD and staff reviewed the October 2024 DCR- DSWC CDC. See attachment A.

NRCS, Emerson Kirby: Emerson Kirby reviewed the Lebanon Service Center Report. See attachment B.

Clinch Valley Staff, Siobhan Nishida, Brandon Blevins, and Ali Reilly: The Clinch Valley SWCD staff reviewed the October 2024 CVSWCD Staff Report with the Board. See attachment B.

Virginia Coop Extension Service: Bill Worrell and Scott Jessee informed the staff about Hurricane Helene damages and upcoming programs and events.

DATES TO REMEMBER:

Next Board of Director Meeting 5:30 PM, October 29, 2024.

Annual Banquet will be held Tuesday, October 29, 2024, 6:00 PM Russell County Conference Center.

December BOD Meeting Changes to 12:30 PM for Fall and Winter Months.

ADJOURN:

Zac Ketron declared the meeting adjourned at 10:58 AM due to no further business. Jason Bush made a motion to adjourn, and Scott Jessee seconded the motion and the motion carried. The Next Board of Directors meeting was scheduled to take place on October 29, 2024, at 5:30 PM, and be held at the Jefferson Board Room at the Southwest Virginia Community College location in the Russell County Government Center.



Director