

DIRECTORS:

Andy Smith, Chairman
Kelly Gilmer, Vice-Chairman
Jason Bush, Treasurer
Scott Jessee, VT Coop Extension
Zac Ketron

DIRECTOR EMERITUS:

Mike Altizer

ASSOCIATE DIRECTORS:

Gary Breeding
Bill Worrell



**Clinch Valley Soil and Water
Conservation District**

131 Highland Drive, Suite B Lebanon, VA
24266

Phone: (276) 883-5987

www.cvsxcd.org

We work with the people who work the land.

**Clinch Valley Soil and Water Conservation District
Board Meeting Minutes
October 7, 2025; RC Conference Center, RC Govt Center, Lebanon 5:00 PM**

BOARD MEMBERS

Andy Smith, Chair - absent
Kelly Gilmer, Vice Chair
Jason Bush, Treasurer
Zac Ketron, Director - absent
Scott Jessee, VT Coop Ext
Bill Worrell, Associate Director
Gary Breeding, Associate Director - absent
Mike Altizer, Emeritus Director - absent

STAFF

Brandon Blevins, Conservation Specialist
Jeff Mutter, Conservation Specialist
Siobhan Nishida, District Manager
Ali Reilly, Education Specialist

AGENCY PERSONNEL

Lorie Stevens, DCR

ATTENDANCE FROM THE PUBLIC:

None

CALL MEETING TO ORDER

Kelly Gilmer called the October 7, 2025, Clinch Valley Soil and Water Conservation District (SWCD) Board of Directors meeting to order at 5:10 PM.

ADDITIONS TO THE AGENDA:

DATE OF AUDIT

Siobhan Nishida shared that the date of the Audit will be January 27, 2026 and asked Jason Bush and Lorie Stevens to be ready to receive the phone call for the exit review on that afternoon.

PUBLIC COMMENT:

None

APPROVAL OF September 11th BOD MINUTES Meeting Minutes

The *September 11, 2025, Board Meeting Minutes* were presented for review and approval. Jason Bush made a motion to approve the *September 11, 2025, Board Meeting Minutes*. Scott Jessee seconded the motion, and the motion carried.

REVIEW, RECEIVE, AND FILE THE TREASURER'S REPORT

The *Treasurer's Reports as of August 31, 2025* was presented to the board for review. A motion was made by Jason Bush to receive and file the *as of August 31, 2025, Treasurer's Report*. The motion was seconded by Scott Jessee and the motion carried.

UNFINISHED BUSINESS

None

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NEW BUSINESS

PY 26 Conservation Plans and Contracts Approval: Jeff Mutter reviewed the October 2025 CEF Ranking Sheet. Jason Bush made a motion to approve the following conservation plans: CP-25-26-0012, CP-25-26-0017, and CP-25-26-0020. Scott Jessee seconded the motion and the motion carried. Scott Jessee made a motion to approve the following contracts and instance #: 25-26-0022, #7220046 in the amount of \$200,540; 25-26-0021, #716182 in the amount of \$3,136.25; 25-26-0020, #721965 in the amount of \$90,950. It was noted that the Contract 25-26-0020 would be funded through Middle Clinch TMDL funds. Jason Bush seconded the motion, and the motion carried.

Lime Program Approval: Jeff Mutter reviewed the PY26 October Lime Program Approval Sheet. Jason Bush made a motion to approve Lime Program Applications #26-0010 for \$1,000, 26-0011 for \$1,000, and #26-0012 for \$1,000. Scott Jessee seconded the motion and the motion carried.

Approve Annual Report: Siobhan Nishida struck this item from the agenda as the Annual Report was approved in the September BOD meeting.

Annual Meeting Williamsburg Registration: Siobhan Nishida invited the board to participate in the VASWCD Annual Meeting being held in Williamsburg, VA in December 2025.

Annual Plan of Work October 2025: Siobhan Nishida updated the BOD on the current Annual Plan of Work tasks for October.

2025 Poster Contest: Ali Reilly shared the 2025 poster contest entries with the BOD for their review and voting. After deliberation, the board determined the winners as follows:

K-1st - Kolson Miller, 2-3rd – Cydnee Robinette, 4th-6th – Lacey Smith, 10th-12th Hand Drawn – Victoria Garrett, and 10th-12th Digital – Toby Baker.

Jason Bush made a motion to accept these posters as the winners in their respective categories. Scott Jessee seconded the motion and the motion carried.

REPORTS FROM COOPERATING AGENCIES:

Lorie Stevens, DCR: BOD and staff reviewed the October 2025 DCR- DSWC CDC Report. See attachment A.

Clinch Valley Staff, Siobhan Nishida, Brandon Blevins, Jeff Mutter, and Ali Reilly: The Clinch Valley SWCD staff reviewed the October 2025 CVSWCD Staff Report with the Board. See attachment C.

Virginia Coop Extension Service: Scott Jessee and Bill Worrell updated the District and BOD on current programs and upcoming events from the Extension Office.

DATES TO REMEMBER:

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Zac Ketron

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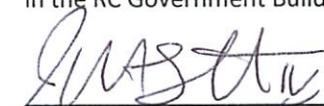
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Next Board Meeting- Thursday, November 13th, 2025 at 12:30 PM in the Jefferson Room at the RC Government Building. Annual Meeting- December 8-10, 2025, Williamsburg, VA

ADJOURN:

Kelly Gilmer declared the meeting adjourned at 5:50 PM due to no further business. Scott Jessee made a motion to adjourn. Jason Bush seconded the motion to adjourn, and the motion carried. The Next Board of Directors meeting was scheduled to take place on Thursday, November 13th, 2025 and will be held in the Jefferson Conference Room in the RC Government Building at 12:30 PM.



Director